

Dane County Human Services

555 Aberg Ave
Madison WI 55555

**STATE OF WISCONSIN
DEPARTMENT OF HEALTH AND FAMILY SERVICES**

Division of Health Care Financing

Customer
Address 2
5 River Road
Madison, WI 55555-5555

Case Number: 1234567891
Worker name: Sue Worker
Worker phone: 608-555-1234

**IMPORTANT INFORMATION THAT
MAY AFFECT YOUR MEDICAID/BADGERCARE/FAMILY PLANNING WAIVER ELIGIBILITY**

You or someone in your household is due for a review by August 31, 2006. You should have already received your review notice.

This is notification to you about a new federal requirement for Medicaid, BadgerCare, and Family Planning Waiver eligibility. Failure to comply with this new requirement could result in the loss of benefits.

The new Federal law requires most people receiving Medicaid/BadgerCare/Family Planning Waiver, who have claimed U.S. citizenship, to show proof of citizenship and identity. The new law does not apply to people receiving Medicare, or Supplemental Security Income (SSI).

On the back of this notice is a list of documents that are acceptable proof of citizenship and identity. Send or bring in photocopies of these items to your worker at the time of your review. **You can bring in originals if doing a face to face review; do not send original documents to your worker.** If you are having trouble getting the documentation, contact your worker for assistance.

For some people, we already have proof of citizenship and/or identity on file, or know that they are not subject to the requirement. In the table below, we tell you whether you need to provide proof for each eligible member in your household. **“Yes”** means that you must provide proof for that person. **“No”** means that you do not need to provide proof for that person.

Please contact your worker to schedule a time to complete the review or if you have questions about this new law.

Name	Citizenship Proof Needed?	Identity Proof Needed?	Name	Citizenship Proof Needed?	Identity Proof Needed?
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The following items can be used to prove **both citizenship and identity**:

- U.S. Passport
- Certificate of Naturalization
- Certificate of Citizenship

If you do not have one of the above items, you must provide one item to prove citizenship and another to prove identity.

The following items can be used only to prove **citizenship**:

- U.S. Birth Certificate
- U.S. State Department Report of Birth Abroad
- Hospital Record of U.S. birth
- U.S. Citizen ID card
- Adoption papers showing U.S. birth
- Nursing Home admission papers showing U.S. birth
- U.S. Military record of service
- Life or Health insurance record showing birth in the U.S.

The following items can be used only to prove **identity**:

- Driver's License
- Native American Tribal ID or document
- ID card issued by federal, state, or local government
- U.S. Military dependent ID card
- School ID card with photo
- U.S. Military ID card or draft record of service
- For children under 16: a signed "Statement of Identity for Children Under 16 Years of Age." (Included with this letter)